



ARCHDIOCESE OF DENVER

OFFICE OF COMMUNICATIONS

PURCHASE ORDER FORM

Date Requested: \_\_\_\_\_
Send to: \_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

Circle one:
Payment Required (see below)
or
Payment Received: \_\_\_\_\_

Choose one: U.S. Mail \_\_\_\_\_ Will pick-up \_\_\_\_\_

PRICING: 2010 Archdiocese of Denver Catholic Directory

- \$ \_\_\_\_\_ Individual directories - \$15 each
\$ \_\_\_\_\_ (Quantities of 10+) Directories - \$10 each
\$ \_\_\_\_\_ Shipping\*: 1-5 directories add \$5.00
6-9 directories add \$10.00
10+ directories add \$15.00

\* Please let us know if you are interested in picking up your order directly from our offices, or have a representative at the chancery offices who would be willing to hand-deliver your order.

\$ \_\_\_\_\_ Total cost of order

Payment:

The Archdiocese of Denver accepts cash, check or money order.
Please make checks out to: The Archdiocese of Denver; Memo the check: 2010 Catholic Directory.

Please send this completed form, with payment, to:

Please note that we cannot process orders until payment has been received.

Attn: Communications
Archdiocese of Denver
1300 S. Steele Street
Denver, CO 80210-2599

Please allow 2-3 weeks for processing of all orders.

Questions? Please contact Gina Lanz\*\* with the Office of Communications by emailing
directory@archden.org or call (303) 715-3230.

\*\* Please note that Gina's office hours are as follows: Mondays, Wednesdays and Fridays from 8 - 5 p.m. In the event that Gina is unavailable, another staff person of the Office of Communications will be available to respond to inquiries concerning the 2010 Catholic Directory.